

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held June 11, 2020 at the District Office, Delta, Utah.

Meeting convened at 5:00 p.m.

The President of the Board called the meeting to order at 5:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 21.

Call to Order

Members in attendance:      Todd E. Holt, President  
   David E. Lund, Vice-President  
   Joyce C. Barney, Member  
   Adam R. Britt, Member  
   Gordon L. Rawlinson, Member  
   David V. Styler, Superintendent  
   Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence:              Joyce C. Barney

Pledge of Allegiance:            Joyce C. Barney

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies

Review of Policies

School District Legal Status

Millard School District Policy - File Code: 1000  
Third Reading

Election and Duties of Board President and Vice-President

Millard School District Policy - File Code: 1005  
Third Reading

Use of Buildings and Grounds

Millard School District Policy - File Code: 2020  
Third Reading

Immunization of Employees

Millard School District Policy - File Code: 4025  
Third Reading

Human Sexuality Policy

Millard School District Policy - File Code: 5170  
Third Reading

Review of Policies  
Continued

Electronic Communication Devices

Millard School District Policy - File Code: 6060  
Third Reading

Students Working During School Hours

Millard School District Policy - File Code: 6190  
Third Reading

School Community Councils

Millard School District Policy - File Code: 7005  
Third Reading

Parents Right To Academic Accommodations

Millard School District Policy - File Code: 7030  
Third Reading

School Fees, Fee Waiver, etc

Millard School District Policy - File Code: 2100  
First Reading

Purchasing and Procurement

Millard School District Policy - File Code: 2040  
First Reading

CNP Procurement Procedures

First Reading

3. Coronavirus Discussion
4. Fiscal Year 21 Possibilities
5. Staffing Update
6. Consideration of Possible Selling of the Delta North Elementary School's Outdoor Classroom
7. Proposed School Calendar for 2021-2022 School Year

Minutes

Minutes of the Board of Education meeting held May 14, 2020 were approved by a motion from Member Barney, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Minutes

Board President's Report

None

Board President's  
Report

Superintendent Styler's Report

Superintendent  
Styler's Report

None

Business Administrator Report

Business Admin-  
istrator's Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /  
Approval Finan-  
cial Reports

Payment of bills from check #019572 to check #019702 inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #22.

Adult High School Secondary Diplomas

Adult High  
School Secondary  
Diplomas

Jada Barkdull

Mr. Colton Griffiths, Millard School District Adult Education Counselor, has reviewed her transcripts and determined that she has completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resig-  
nation

Brittiny Monroe - Instructional Assistant at Millard High School  
Deidre Robison - Teacher at Fillmore Elementary School  
Debbie Oliekan - Instructional Assistant at Delta South Elementary  
Morgan Howlett - Instructional Assistant at Delta South Elementary

Member Rawlinson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Barney and carried unanimously by the Members of the Board.

Information Item

Information Items

Request to Review Current Millard School Extra-Duty Pay for Marching Band

Request for Review of Extra-Duty Pay for Marching Band

Mr. Kelly Ball, Delta High School Band Director, requested that the Board of Education review the current extra-duty pay for Marching Band. Mr. Ball indicated that he has always been able and ready to take on additional work and new responsibilities when asked. With the recent achievements and the amount of time put in to the Marching Band program, he felt there was justification for an increase in the stipend.

The Delta High School Marching Band has evolved over the years, from practically non-existent, to a full competition Marching Band. Added duties now include: full time color guard instructor, running band camps, teaching and getting ready for the competition grade Marching Band show, competing at four (4) Utah state UMEA Marching Bands competition, and performing at halftime at the Delta High School home football games.

Mr. Ball suggested that the Marching Band program is equal to other programs such as the musical, and other sports programs who get compensated three (3) times more.

Action Items

Action Items

Policy Approval

Policy Approval

Member Rawlinson made a motion to approve the following policies:

School District Legal Status

Millard School District Policy - File Code: 1000

Election and Duties of Board President and Vice-President

Millard School District Policy - File Code: 1005

Immunization of Employees

Millard School District Policy - File Code: 4025

Human Sexuality Policy

Millard School District Policy - File Code: 5170

Parents Right To Academic Accommodations

Millard School District Policy - File Code: 7030

Use of Buildings and Grounds

Millard School District Policy - File Code: 2020

Students Working During School Hours

Millard School District Policy - File Code: 6190

School Community Councils

Millard School District Policy - File Code: 7005

Purchasing and Procurement

Millard School District Policy - File Code: 2040

Purchasing Procedures

CNP Procurement Procedures

Motion was seconded by Member Barney and carried unanimously by the Members of the Board.

Renewal of Master Lease Agreement with Millard School Local Building Authority

Renewal of Master Lease Agreement with Local building Authority of Millard School District

Under terms of the Master Lease Agreement between the Local Building Authority of Millard School District and Millard School District, an annual renewal of the Lease Agreement is required, extending the lease from July 1, 2020 and ending June 30, 2021.

Member Britt made a motion to renew the Lease Agreement between the Local Building Authority of Millard School District and the Millard School District for the period July 1, 2020 and ending June 30, 2021, seconded by Member Barney and carried unanimously by the Members of the Board.

Board of Education Meeting Schedule for 2020-2021 School Year

Board of Education Meeting Schedule for 2020-2021 School Year

*Board Meeting Schedule  
2020-2021 School Year*

The Millard County School District Board of Education will hold its regular School Board Meetings for the fiscal year 2020-2021 on the 2<sup>nd</sup> Thursday of each month, except as noted, at 1:00 p.m. at the Millard School District Office or at the schools during the school year, unless otherwise advertised.

Thursday, July 9, 2020 - Budget Hearing

Thursday, August 13, 2020

Thursday, September 10, 2020

Thursday, October 8, 2020

Thursday, November 12, 2020

Thursday, December 10, 2020

Monday, January 4, 2021

Thursday, February 11, 2021

Thursday, March 11, 2021

Thursday, April 8, 2021

Thursday, May 13, 2021

Thursday, June 10, 2021– Budget Hearing

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, INDIVIDUALS NEEDING SPECIAL ACCOMMODATIONS (INCLUDING AUXILIARY COMMUNICATIVE AIDS AND SERVICES) DURING THESE MEETINGS SHOULD NOTIFY KEITH T. GRIFFITHS, BUSINESS ADMINISTRATOR AT 285 EAST 450 NORTH, DELTA, UTAH 84624 (435) 864-1000, AT LEAST THREE WORKING DAYS PRIOR TO THE MEETING.

All patrons are invited to attend.  
David V. Styler  
Superintendent

Member Lund made a motion to approve the Millard School District Board of Education meeting schedule for the 2020-2021 school year, seconded by Member Barney and carried unanimously by the Members of the Board.

Communications for Board Members:

Communications  
for Board Mem-  
bers

1. Thank you letter from Delta City for the Millard School District's use of facilities for its Fourth of July celebrations.

2. Thank you note from Delta Area Chamber of Commerce regarding the ChromeBook given to them and for the help with the replacing of a tent that was used by the Millard School District Food Service.

Personal thank you from Nicole Henrie for the efforts of all in providing a continued education to her children when dealing with the coronavirus.

3. Thank you from the Fillmore Celebrations Committee for the use of Millard School District facilities.

Public Comment

Public Comment

NONE

Board Member Comments

Board Member  
Comments

1. Member Britt expressed his appreciation publicly for the efforts of so many in providing an on-line education as the District finished up the 2019-2020 school year.

2. Member Rawlinson seconded what Member Britt and greatly appreciated the success of the efforts of all. The District's stance on the end of year grading was greatly appreciated.

3. Member Barney expressed appreciation for how well the honoring of the Class of 2020 was accomplished. We live in great communities who truly support the schools.

4. Member Lund congratulated the administrators and staff for the great job done with the graduations.

5. Member Holt indicated that he has received some very positive comments regarding the honoring of the graduating Class of 2020.

6. Superintendent Styler indicated that he felt that not one graduating senior felt that they had been slighted in anyway.

**MILLARD COUNTY SCHOOL DISTRICT**  
**DELTA, UTAH**  
**JUNE 11, 2020**

The Budget for the school year 2019-2020 school year was revised to accept additional revenue and adjustments to the opening fund balances. The amounts were distributed as follows:

Revisions to Current Year Budget - 2019-2020 School Year

## FUND 10:

1000	Instruction was decreased from	\$20,711,249	\$20,038,517.
2100	Supporting Services – Students increased	\$ 653,245	\$ 928,053
2200	Supporting Services – Teachers increased	\$ 872,438	\$ 1,158,426
2300	Supporting Services – District General Administration increased	\$ 472,827	\$ 491,323
2400	Supporting Services – School Administration decreased	\$ 2,322,169	\$ 2,317,219
2500	Support Services – Business increased	\$ 695,003	\$ 744,517
2600	Operation and Maintenance of Plant Services decreased	\$ 3,364,743	\$ 3,337,788
2700	Student Transportation decreased	\$ 1,672,536	\$ 1,649,340
2800	Support Services increased	\$ -0-	\$ -0-
2900	Other Support Services	\$ -0-	\$ -0-
3000	Operation of Non-Educational Services	\$ -0-	\$ -0-
5000	Other Outlay	\$ -0-	\$ -0-
6000	Undistributed Reserves	\$ -0-	\$ -0-
	<b>TOTAL FUND 10</b>	<b>\$30,764,210</b>	<b>\$30,665,183</b>

## FUND 21:

Student Activity Fund decreased	\$ 1,522,746	\$ 1,520,260
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## FUND 23:

Non K-12 Programs N/C	\$ -0-	\$ -0-
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## FUND 31:

Debt Service N/C	\$ -0-	\$ -0-
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## FUND 32:

Capital Outlay increased	\$ 4,333,938	\$ 6,137,623
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## FUND 51:

Food Service increased	\$ 1,814,416	\$ 1,838,347
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## OTHER FUNDS:

FFA Science Lab/Foundation - decreased	\$ 21,600	\$ 16,600
MSD Foundation - Fund 76	\$ 30,000	\$ 40,000

With a Balance on Hand \$ 7,000,078

Member Lund made a motion to approve the revisions and adjustments to the 2019-2020 school year Budget for the Millard School District, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Exhibit # 23

The Tentative Budget, for the 2020-2021 School Year, for the Millard School District was presented with CERTIFIED TAX RATES as follows:

Tentative Budget  
for 2020-2021  
School Year

0.001600	State Basic Program
0.000790	Voted Leeway
0.002436	Board Voted Leeway
0.000011	Charter School Levy
0.000000	Judgement Levy
<b>0.004837</b>	<b>Total for Maintenance and Operation</b>
<b>0.000000</b>	<b>Debt Service</b>
0.001874	Capital Outlay
0.000000	C/O Judgement Levy
<b>0.001874</b>	<b>Total for Capital Outlay</b>

**0.006711 TOTAL PROPOSED CERTIFIED TAX RATE  
FOR THE 2020-2021 SCHOOL YEAR.**

The Budget was prepared on a Weighted Pupil Unit of 4,691,459 and an estimated assessed valuation of \$2,482,737,784., for Maintenance and Operation Fund, Debt Service Fund, and Capital Outlay Fund.

Member Lund made a motion to approve the Tentative Budget for the Millard School District and to set the Budget Hearing for Thursday, July 09, 2020, at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Exhibit #23

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, July 9, 2020, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

The Millard School District Board of Education will hold a Budget Hearing on Thursday, July 9, 2020, at 6:00 p.m., at the District Office, 285 East 450 North, Delta, Utah for the purpose of adopting the Budget and setting the Certified Tax Rates for the 2020-2021 school year.

Budget Hearing

Meeting adjourned at 6:20 p.m.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator